



ALBANY COUNTY AIRPORT AUTHORITY

MINUTES OF THE PUBLIC COMMUNICATIONS COMMITTEE

AGENDA

March 8, 2023

Pursuant to notice duly given and posted, the Public Communications Committee meeting of the Albany County Airport Authority was called to order on March 8, 2023 at 11:00 a.m. in the Third Floor Conference Room located in the Terminal at the Albany International Airport, Albany, New York by the Public Communication Committee Chair, Tom Nardacci, with the following present:

MEMBERS PRESENT

Tom Nardacci (Committee Chair)
Steven Heider (Committee Member)
Sari O'Connor (Committee Member)

MEMBERS ABSENT

Samuel A. Fresina (Ex Officio)

STAFF

Philip F. Calderone, Esq., Chief Executive Officer
Christine Quinn, Airport Counsel
Michael Zonsius, Chief Financial Officer
Matt Cannon, Government Affairs
Liz Charland, Administrative Services

ATTENDEES

George Penn, Director of Operations Albany County

1. Approval of Minutes

Mr. Nardacci moved to approve the minutes of the October 5, 2020 meeting. The motion was adopted unanimously.

2. Master Plan Communications

Mr. Calderone provided an update on our Master Plan. Mr. Cannon advised that the Regional Advisory Committee (RAC) and Technical Advisory Committee (TAC) meetings and a public meeting will be scheduled in the coming months.



3. Capital Project Communications

Mr. Calderone advised we will collaborate with DOT regarding a ground breaking announcement.

4. Siena Survey Communications

Mr. Cannon provided an update on the Siena College Research Institute Survey.

There being no further business, the meeting was adjourned at 12:10 p.m.



**ALBANY COUNTY AIRPORT AUTHORITY
PUBLIC COMMUNICATIONS COMMITTEE**

AGENDA

March 8, 2023

- 1. Approval of Minutes
Public Communications Committee Meeting – October 5, 2020**
- 2. Master Plan Communications**
- 3. Capital Project Communications**
- 4. Siena Survey Communications**

NOTICE



Posted Website
& Information Desk
3/4/23
LChauland

ALBANY COUNTY AIRPORT AUTHORITY

PUBLIC COMMUNICATIONS COMMITTEE

MEETING NOTICE

Notice is hereby given of the following **Public Communications Committee** Meeting of the Albany County Airport Authority:

The Albany County Airport Authority will hold a **Public Communications Committee** meeting on Wednesday, March 8, 2023 at **11:00 a.m.** The meeting will be held in the Conference Room in the 3rd Floor Conference Room located in the Main Terminal at the Albany International Airport, Albany, New York.

ALBANY COUNTY AIRPORT AUTHORITY


CAPITAL IMPROVEMENTS COMMITTEE

MEETING NOTICE

Notice is hereby given of the following **Capital Improvements Committee** Meeting of the Albany County Airport Authority:

The Albany County Airport Authority will hold a **Capital Improvements Committee** meeting on Wednesday, March 8, 2023 at **12:00 noon.** The meeting will be held in the Conference Room in the 3rd Floor Conference Room located in the Main Terminal at the Albany International Airport, Albany, New York.

Liz Charland

F  **Sent:** Liz Charland
Friday, March 3, 2023 12:35 PM
To: Janet Thayer; John-Raphael Pichardo; John-Raphael Pichardo - IPAD; Kevin R. Hicks, Sr. - IPAD;
Kevin R. Hicks, Sr. (Personal); Samuel A. Fresina; Samuel A. Fresina - IPAD; Sari O'Connor; Steve
Heider; Steven H. Heider; Thomas A. Nardacci
Subject: Public Communications Committee Meeting Notice - Wednesday March 8, 2023 at 11:00 a.m.

Please advise whether or not you will be attending this meeting. Thank you - Liz

Public Communications Committee Members:

Thomas A. Nardacci, Chair
Sari M. O'Connor, Committee Member
Steven H. Heider, Committee Member
Samuel A. Fresina, Ex Officio

ALBANY COUNTY AIRPORT AUTHORITY


PUBLIC COMMUNICATIONS COMMITTEE

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Liz Charland

 **Sent:** Liz Charland
Friday, March 3, 2023 12:38 PM
To: TU Legals
Subject: Account Number 061026000
Importance: High


Please publish one time ASAP. Thank you - Liz

ALBANY COUNTY AIRPORT AUTHORITY

PUBLIC COMMUNICATIONS COMMITTEE

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ALBANY COUNTY AIRPORT AUTHORITY

CAPITAL IMPROVEMENTS COMMITTEE

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F
Sent: Liz Charland
Friday, March 3, 2023 12:39 PM
To: Saratogian Newspapers; The Colonie Spotlight; The Gazette; The Troy Record
Subject: Public Communications Committee & Capital Improvements Committee

ALBANY COUNTY AIRPORT AUTHORITY
PUBLIC COMMUNICATIONS COMMITTEE

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ALBANY COUNTY AIRPORT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE

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Liz Charland

F
Sent: Liz Charland
Friday, March 3, 2023 12:42 PM
To: Bart Johnson; Brandon Russell, Majority Counsel; Brian King; Carl Stewart (Turner); County Executive Daniel P. McCoy; Dave Collins; Fire Chief Dave Cook; Frank Mauriello, Albany County Minority Leader; George Penn (Albany County); Jeremy Martelle (CHA); Jill Bryce; Kelly Melaragno (CHA); Larry Rulison (Times Union); LRulison (Times Union); Lynne Lekakis Mass Transit Committee; Majority Leader Dennis Feeney; Mike DeMasi (Business Review); mmangini; Pete Rea (prea@dot.state.ny.us); Rich Amadon (CHA); Rick Karlin; Rob Wagner (Turner);
Subject: Spotlight News; WRGB News
Public Communications Committee & Capital Improvements Committee

ALBANY COUNTY AIRPORT AUTHORITY
PUBLIC COMMUNICATIONS COMMITTEE
MEETING NOTICE

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ALBANY COUNTY AIRPORT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE
MEETING NOTICE

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Sent: Liz Charland
Friday, March 3, 2023 1:03 PM
To: Phil Calderone; Chris Quinn; Connor Haskin; John LaClair; Matt Cannon; Liz Charland
Subject: Meeting Notices - Capital Improvements Committee and Public Communications Committee -
Wednesday March 8, 2023

ALBANY COUNTY AIRPORT AUTHORITY
PUBLIC COMMUNICATIONS COMMITTEE
MEETING NOTICE

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ALBANY COUNTY AIRPORT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE
MEETING NOTICE

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Liz Charland

F
Sent: Liz Charland
Friday, March 3, 2023 1:03 PM
To: Michael Zonsius
Subject: FW: Meeting Notices - Capital Improvements Committee and Public Communications Committee - Wednesday March 8, 2023
Importance: High

Sorry I left you off the email below.

From: Liz Charland
Sent: Friday, March 3, 2023 1:03 PM
To: Phil Calderone <pcalderone@albanyairport.com>; Chris Quinn <cquinn@albanyairport.com>; Connor Haskin <chaskin@albanyairport.com>; John LaClair <jlaclair@albanyairport.com>; Matt Cannon <mcannon@albanyairport.com>; Liz Charland <lcharland@albanyairport.com>
Subject: Meeting Notices - Capital Improvements Committee and Public Communications Committee - Wednesday March 8, 2023

**ALBANY COUNTY AIRPORT AUTHORITY
PUBLIC COMMUNICATIONS COMMITTEE**

MEETING NOTICE

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**ALBANY COUNTY AIRPORT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE**

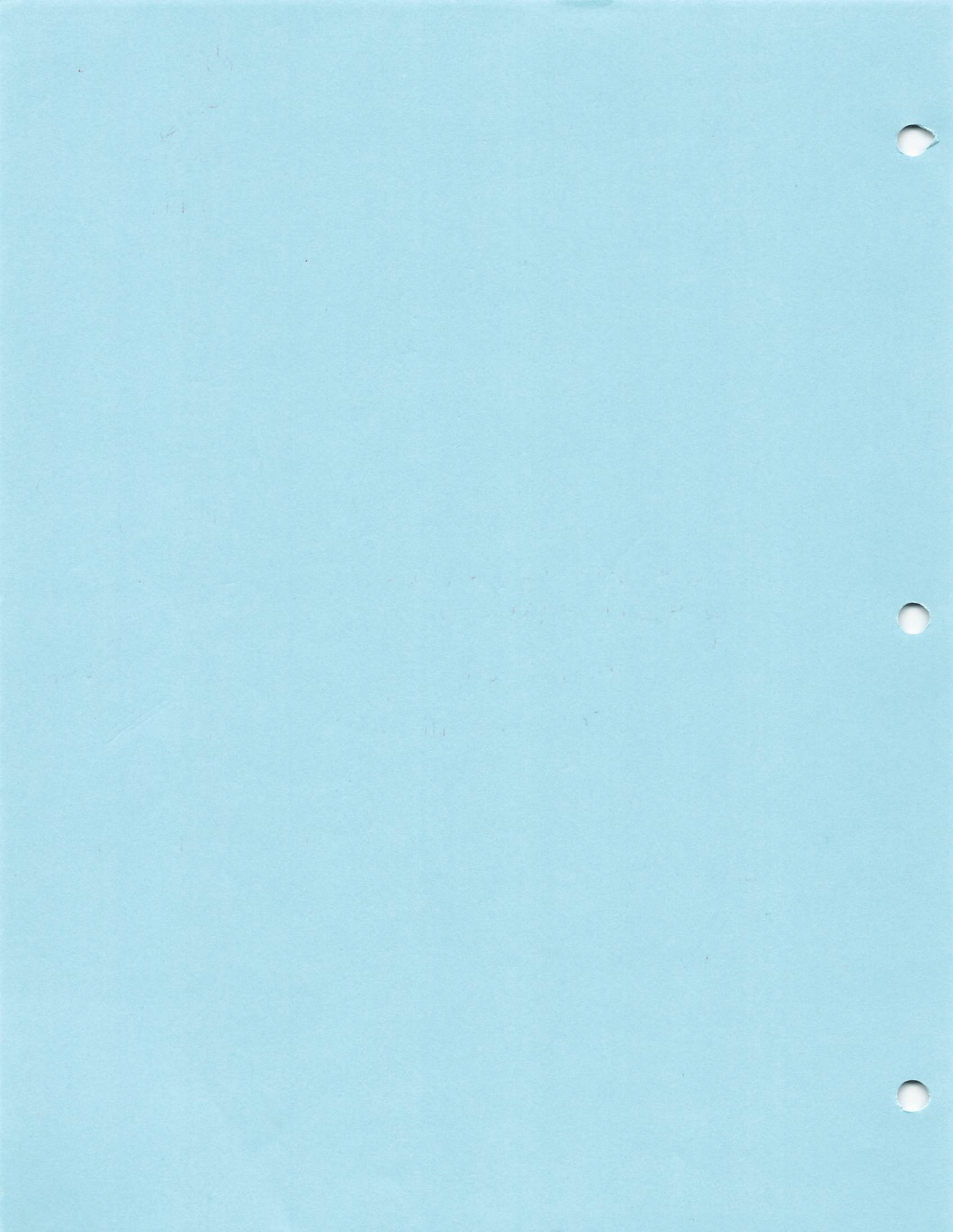
MEETING NOTICE

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3rd Floor Conference Room located in the Main Terminal at the Albany International Airport, Albany, New York.

AGENDA





**ALBANY COUNTY AIRPORT AUTHORITY
PUBLIC COMMUNICATIONS COMMITTEE**

AGENDA

March 8, 2023

- 1. Approval of Minutes
Public Communications Committee Meeting – October 5, 2020**
- 2. Master Plan Communications**
- 3. Capital Project Communications**
- 4. Siena Survey Communications**

AGENDA ITEM NO. 1

**Approval of Minutes
October 5, 2020**



ALBANY COUNTY AIRPORT AUTHORITY
ALBANY INTERNATIONAL AIRPORT
ADMINISTRATION BUILDING
SUITE 200
ALBANY, NEW YORK 12211-1057

TEL: 518-242-2222
ADMIN FAX: 518-242-2641
FINANCE FAX: 518-242-2640
SITE: www.albanyairport.com

ACAA Approved
03/08/2023

**Minutes of the Public Communications Committee TELEPHONIC Meeting
of the Albany County Airport Authority**

October 5, 2020

Pursuant to notice duly given and posted, the Public Communications Committee TELEPHONIC meeting of the Albany County Airport Authority was called to order on Monday, October 5, 2020 at 11:45 am via TELECONFERENCE in the Third Floor Conference Room located in the Terminal at the Albany International Airport, Albany, New York by the Public Communication Committee Chair, Samuel A. Fresina, with the following present:

MEMBERS PRESENT

Samuel A. Fresina (Chair, Committee)
Lyon M. Greenberg, M.D., (Committee Member)
Sari O'Connor (Committee Member)
Rev. Kenneth J. Doyle, (Ex Officio)
Steven Heider (ACAA Board Member)
Kevin Hicks (ACAA Board Member)

MEMBERS ABSENT

STAFF

Philip F. Calderone, Esq., CEO
Michael Zonsius, CPA, CFO
Christine Quinn, Authority Counsel
Doug Myers
Matt Cannon
Liz Charland
Stephen Iachetta
Kathy Greenwood

ATTENDEES

George Penn, Albany County Director of Operations

1. Dr. Greenberg moved to approve the minutes of the March 13, 2017 Public Communications Meeting. The motion was adopted unanimously.
2. Mr. Cannon reviewed the current development initiatives.

3. Mr. Myers reviewed the general duties of the Public Affairs office, Media Policy, Events, Commercial Photo, Videotape and Film Guidelines.

There being no further business, the meeting was adjourned at 11:50 a.m.



ALBANY COUNTY AIRPORT AUTHORITY
ALBANY INTERNATIONAL AIRPORT
ADMINISTRATION BUILDING
SUITE 200
ALBANY, NEW YORK 12211-1057

TEL: 518-242-2222
ADMIN FAX: 518-242-2641
FINANCE FAX: 518-242-2640
SITE: www.albanyairport.com

**ALBANY COUNTY AIRPORT AUTHORITY
PUBLIC COMMUNICATIONS COMMITTEE**

AGENDA

October 5, 2020

- 1. Approval of Minutes
Public Communication Committee – March 13, 2017**
- 2. Review of Development Initiatives**
- 3. Review of the Authority's Office of Public Affairs**