



ALBANY COUNTY AIRPORT AUTHORITY

CAPITAL IMPROVEMENTS COMMITTEE

AGENDA

February 7, 2024

- 1. Approval of Minutes: November 29, 2023 and January 17, 2024**

- 2. Terminal Expansion Project**
 - Project Status
 - Traffic Plan Update
 - Sheriff's Dept. Location Update
 - Funding
 - Project Communications
 - Change Orders
 - Construction Schedule
 - Contracts – Portable Cameras

- 3. Terminal A Concourse Project & Gate Expansion**
 - Status Update
 - Grant Update

- 4. In-Line Baggage Handling & Screening System**
 - Status Update

- 5. Other Projects**
 - Terminal Elevator Replacement
 - Access Gates
 - Air Traffic Control Tower Projects
 - Runway 1-19 Rehab and South Perimeter Road Update
 - Airfield Lighting Controls
 - Jets Bridges A6 & B6 Replacement

- 6. Master Plan Update**

- 7. NYSERDA Update**

- 8. Capital Plan**

MINUTES:

January 17, 2024

February 7, 2024



**Minutes of the Capital Improvements Committee Meeting
of the Albany County Airport Authority**

January 17, 2024

Pursuant to notice duly given and posted, the Capital Improvements Committee meeting of the Albany County Airport Authority was called to order on November 29, 2023 at 12:00 noon in the Third Floor Conference Room located in the Terminal at the Albany International Airport, Albany, New York by the Capital Improvements Committee Co-Chairs, Sari O'Connor and Steven Heider, with the following present:

MEMBERS PRESENT

Sari O'Connor (Committee Co-Chair)
Steven Heider (Committee Co-Chair)
Kevin Hicks (Via Telephone)

MEMBERS ABSENT

John-Raphael Pichardo
Janet Thayer (Committee Member)
Thomas A. Nardacci, (Committee Member)
Samuel A. Fresina (Ex Officio)

STAFF

Philip F. Calderone, Esq., Chief Executive Officer
Christine Quinn, Airport Counsel
Matt Cannon, Director of Development & Government Affairs
Michael Zonsius, Chief Financial Officer
Liz Charland, Administrative Services
John LaClair, Airport Engineer
Connor Haskin, Airport Planner

ATTENDEES

Dennis Feeney, Majority Leader
George Penn, Director of Operations Albany County
Cameron Sagan, Public Information Officer Albany County
Michael Lalli, Albany County Director of Civil Service
Mary Rozak, Albany County Director of Communications
Naishly Ortiz, Albany County Communications
Kevin Butterfield, Albany County Communications
Eliza Kalin, Albany County Communications
Beth DiBattista, VP Operations, Turner Construction
Rob Wagner, Project Manager, Turner Construction
Steven Smith, Communications Director, AvPorts
Jeremy Martelle, CHA

Ms. O'Connor noted there is not a quorum for the meeting.



1. Approval of Minutes

No minutes approved as no quorum.

2. Terminal Expansion Project

Mr. LaClair provided an update on the Terminal Expansion Project.

- **Project Status**
- **Traffic Plan Update**

Mr. Zonsius provided an update on the Terminal Expansion Project.

- **Funding – Advised we will have a Finance Committee Meeting January 23, 2024**

Mr. Smith provided an update on the News Room on the Airport website.

- **Project Communications**

Ms. Quinn provided advised there will be 5 change orders on the January 23, 2024 meeting agenda for MLB

- **Change Orders**

3. Terminal A Concourse Project

Mr. LaClair provided an update on the Concourse A Project.

- **Status Update**
- **Grant Update**

Ms. Quinn advised the PLA study has been completed.

4. In-Line Baggage Handling & Screening System

Mr. LaClair provided an update on the In-Line Baggage Handling & Screening System.

6. Other Projects

Mr. LaClair provided updates on the following projects:

- **Pavement Projects-Taxiway and Paving & Grooving**
- **Access Gates**
- **Air Traffic Control Tower Projects**
- **Runway Rehab Update**



- **Airfield Lighting Controls**
- 8. **Master Plan – Mr. Haskin provided an update on the Master Plan – documents still under review.**
- 9. **NYSERDA – Mr. Haskin advised he meets with CHA weekly regarding NYSERDA.**
- 10. **Capital Plan – Ms. Quinn provided an update on our Capital Plan.**

Mr. Heider inquired as to the status of the Board receiving a current timetable for the project.

Ms. Quinn advised MLB is currently working on an updated timetable and we will provide it to the Board as soon as we receive it.

There being no further business, the meeting was adjourned at 12:40 p.m.



**ALBANY COUNTY AIRPORT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE**

AGENDA

January 17, 2024

- 1. Approval of Minutes: November 29, 2023**

- 2. Terminal Expansion Project**
 - Project Status
 - Traffic Plan Updates
 - Funding Updates
 - Project Communications
 - Change Orders

- 3. Terminal A Concourse Project & Gate Expansion**
 - Status Update
 - Grant Update

- 4. In-Line Baggage Handling & Screening System**
 - Status Update

- 5. Other Projects**
 - Pavement Projects-Taxiway and Paving & Grooving
 - Access Gates
 - Air Traffic Control Tower Projects
 - Runway Rehab Update
 - Airfield Lighting Controls **(ADD ON)**

- 6. Master Plan Update**

- 7. NYSERDA Update**

- 8. Capital Plan Updates**



**Minutes of the Capital Improvements Committee Meeting
of the Albany County Airport Authority**

November 29, 2023

Pursuant to notice duly given and posted, the Capital Improvements Committee meeting of the Albany County Airport Authority was called to order on November 29, 2023 at 12:00 noon in the Third Floor Conference Room located in the Terminal at the Albany International Airport, Albany, New York by the Capital Improvements Committee Co-Chairs, Sari O'Connor and Steven Heider, with the following present:

MEMBERS PRESENT

Sari O'Connor (Committee Co-Chair)
Steven Heider (Committee Co-Chair)
Tom Nardacci (Committee Member)
Kevin Hicks (Committee Member)
Janet Thayer (Committee Member)
Samuel A. Fresina (Ex Officio)

MEMBERS ABSENT

John-Raphael Pichardo

STAFF

Philip F. Calderone, Esq., Chief Executive Officer
Christine Quinn, Airport Counsel
Matt Cannon, Director of Development & Government Affairs
Michael Zonsius, Chief Financial Officer
Liz Charland, Administrative Services
John LaClair, Airport Engineer
Connor Haskin, Airport Planner

ATTENDEES

George Penn, Director of Operations Albany County
Kelly Melaragno, CHA Consulting, Inc.
Cameron Sagan, Public Information Officer Albany County
Beth DiBattista, VP Operations, Turner Construction
Rob Wagner, Project Manager, Turner Construction
Steven Smith, Communications Director, AvPorts
Jeremy Martelle, CHA

Ms. O'Connor noted we have a quorum.



1. Approval of Minutes

Ms. O'Connor to approve the minutes of the November 1, 2023 meeting. The motion was adopted unanimously.

2. Terminal Expansion Project

Mr. LaClair provided an update on the Terminal Expansion Project.

- **Project Status**
- **Traffic Plan Update**
- **Sheriff's Dept. Location Update**
- **Funding – Advised we will have a Finance Committee Meeting January 23, 2024**
- **Project Communications**

3. Ann Lee Site – No Update

4. Terminal A Concourse Project

Mr. LaClair provided an update on the Concourse A Project.

- **Status Update**
- **Grant Update**

Ms. Quinn advised the PLA study has been completed.

5. In-Line Baggage Handling & Screening System

Mr. LaClair provided an update on the In-Line Baggage Handling & Screening System.

6. Other Projects

Mr. LaClair provided updates on the following projects:

- **Concourse B. Escalators – Completed can be removed from agenda.**
- **Pavement Projects-Taxiway and Paving & Grooving**
- **Access Gates**
- **Air Traffic Control Tower Projects**
- **Hangar 1 Painting – Completed can be removed from agenda.**

7. Runway Rehab Update – Mr. LaClair provided an update.

8. Master Plan – Mr. Haskin provided an update on the Master Plan.

9. NYSERDA – Mr. Haskin advised he meets with CHA weekly regarding NYSERDA.

10. Capital Plan – Ms. Quinn provided an update on our Capital Plan.



There being no further business, the meeting was adjourned at 12:45 p.m.



ALBANY COUNTY AIRPORT AUTHORITY

CAPITAL IMPROVEMENTS COMMITTEE

AGENDA

November 29, 2023

- 1. Approval of Minutes – November 1, 2023**

- 2. Terminal Expansion Project**
 - **Project Status**
 - **Traffic Plan Update**
 - **Sheriff's Dept. Location Update**
 - **Funding**
 - **Project Communications**

- 3. Ann Lee Site**
 - **Discussion**

- 4. Terminal A Concourse Project & Gate Expansion**
 - **Status Update**
 - **Grant Update**

- 5. In-Line Baggage Handling & Screening System**
 - **Status Updates**

- 6. Other Projects**
 - **Concourse B Escalators**
 - **Pavement Projects-Taxiway and Paving & Grooving**
 - **Access Gates**
 - **Air Traffic Control Tower Projects**
 - **Hangar 1 Painting**

- 7. Runway Rehab Update**

- 8. Master Plan**

- 9. NYSERDA**

- 10. Capital Plan**