

ACAA Approved with clerical error on Agenda Item 1.1 cover sheet noting the base amount of \$785,000 corrected to read \$789,000 plus Alternate #2 for a Total Bid of \$796,000 not \$792,000 as indicated on the cover sheet. Note back-up (bid tabulation) to Agenda Item 1.1 reflected the correct amounts. 07/10/2023

Minutes of the Special Meeting of the Albany County Airport Authority

June 29, 2023

Pursuant to notice duly given and posted, the special meeting of the Albany County Airport Authority was called to order via telephonic on Thursday, June 29, 2023 @ 12:00 noon via telephonic by Chairman Samuel A. Fresina with the following present:

MEMBERS TELEPHONICALLY PRESENT

Samuel A. Fresina
Kevin R. Hicks, Sr.
Steven H. Heider
Thomas A. Nardacci
Sari M. O'Connor
John-Raphael Pichardo
Janet M. Thayer

MEMBERS ABSENT

STAFF

Philip F. Calderone, Esq.
Christine C. Quinn (Telephonic)
Michael F. Zonsius
Liz Charland
John LaClair

Chair Fresina noted that there was a quorum.

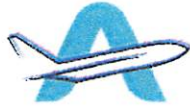
Action Item:

1. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments

1.1 Equipment Contract: Authorization to Award Purchase Order for Terminal Pre-TSA Expansion - Electrical & Mechanical Equipment to John W. Danforth Co.

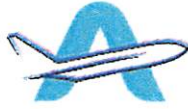
Mr. LaClair recommended authorization to award a Purchase Order for Bid Package No. 3 Pre-TSA Expansion - Electrical and Mechanical Equipment to qualified low bidder John W. Danforth, Co. of Clifton Park, NY for \$796,000.00. He advised the scope is supplying long lead electrical (backup generator) and mechanical (air handlers and large pumps) for the Terminal Pre-TSA expansion. He further advised Alternate #2 is for Bonds and Insurance to cover the material during shipping and delivery; no labor is required. This Purchase Order shall require FAA concurrence.

Mr. Heider moved to approve the award of a Purchase Order for Bid Package No.



3 Terminal Pre-TSA Expansion – Electrical and Mechanical Equipment to qualified low bidder John W. Danforth, Co. of Clifton Park, NY for \$796,000.00 with no labor required. The motion was adopted unanimously, with the Board being polled individually.

There being no further business, the meeting was adjourning at 12:10 p.m.



ALBANY COUNTY AIRPORT AUTHORITY

SPECIAL MEETING

AGENDA

June 29, 2023

Action Items:

- 1. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**
 - 1.1 Equipment Contract: Authorization to Award Purchase Order for Terminal Pre-TSA Expansion - Electrical & Mechanical Equipment to John W. Danforth Co.**

NOTICE

Posted to website and
Information Desk
6/26/23



Alchauld

Note Not enough funds to have
published in the Times Union
JMC

**ALBANY COUNTY AIRPORT AUTHORITY
SPECIAL TELEPHONIC MEETING NOTICE**

Notice is hereby given of the following Special Telephonic meeting of the Albany County Airport Authority:

The Albany County Airport Authority will hold a Special Telephonic Meeting
on **Thursday, June 29, 2023 at 12:00 noon.**

Call-In Number: 1-888-278-0296
Access Code 9715889

The meeting will be held telephonically from the Conference Room on the 3rd Floor located in the Main
Terminal at the Albany International Airport, Albany, New York.



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Liz Charland



Sent: Liz Charland
Monday, June 26, 2023 12:59 PM
To: Janet Thayer; John-Raphael Pichardo; John-Raphael Pichardo - IPAD; Kevin R. Hicks, Sr. - IPAD; Kevin R. Hicks, Sr. (Personal); Samuel A. Fresina; Samuel A. Fresina - IPAD; Sari O'Connor; Steve Heider; Steven H. Heider; Tom Nardacci
Subject: Special Telephonic Meeting Notice - Thursday June 29, 2023 at 12:00 noon
Attachments: 6 - June 29 - Special Meeting.docx
Importance: High

Please let me know if you will be calling in. Thank you. - Liz

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Liz Charland

Subject: Special Telephonic Board Meeting

Start: Thu 6/29/2023 12:00 PM
End: Thu 6/29/2023 12:30 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: ACAA Board Room
Required Attendees: Phil Calderone; Chris Quinn; Michael Zonsius; John LaClair

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ALBANY COUNTY AIRPORT AUTHORITY

SPECIAL MEETING

AGENDA

June 29, 2023

Action Item:

- 1. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**
 - 1.1 Equipment Contract: Authorization to Award Purchase Order for Terminal Pre-TSA Expansion - Electrical & Mechanical Equipment to John W. Danforth Co.**

AGENDA ITEM NO. 1.1

**Equipment Contract: Authorization to Award
Purchase Order for Terminal
Pre-TSA Expansion –
Electrical & Mechanical
Equipment to John W. Danforth Co.**

AGENDA ITEM NO: 1.1
SPECIAL MEETING DATE: June 29, 2023

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Planning and Engineering* **ACAA Approved
Special Meeting
06/29/2023**
Contact Person: *John LaClair, P.E., Chief Engineer*

PURPOSE OF REQUEST:

Equipment Contract: *Authorization to Award Purchase Order for Terminal
Pre-TSA Expansion – Electrical & Mechanical
Equipment to John W. Danforth Co.*

CONTRACT AMOUNT:

Base Amount: \$789,000.00
Alternate #2: 7,000.00
Total Bid: \$796,000.00

BUDGET INFORMATION:

Anticipated in Current ALB Capital Plan: Yes J No NA

AWARD CONDITIONS MET:

Apprenticeship N/A DBE Y MWBE N/A

Service Disable Veteran Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal 100%* State N/A Airport N/A
Term of Funding: 2023-2025
Grant No.: N/A STATE PIN: N/A

JUSTIFICATION:

Request to award Purchase Order for Bid Package No. 3 - 21-1082-EM Terminal Pre-TSA Expansion – Electrical and Mechanical Equipment to qualified low bidder John W. Danforth, Co. of Clifton Park, NY for \$796,000.00. The scope supplying long lead electrical (backup generator) and mechanical (air handlers and large pumps) for the Terminal Pre-TSA expansion The Alternate #2 is for Bonds and Insurance to cover the material during shipping and delivery; no labor is required. ~~The award of this~~ This Purchase Order shall require FAA concurrence.

AGENDA ITEM NO: 1.1
SPECIAL MEETING DATE: June 29, 2023

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES NA

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. YES NA

BACK-UP MATERIAL:

Please refer to the attached Contract 21-1082-EM Bid Tabulation.

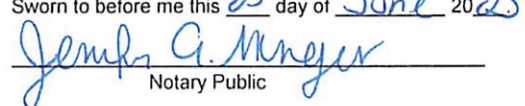
CONTRACT #21-1082-EM
Terminal Expansion - Electrical and Mechanical Equipment

Company Name	John W. Danforth Co.	Kasselman Electric Co., Inc.	Source Blue	DiGesare Mechanical, Inc.	DLC Electric LLC
Addendum #1	X	X	X	X	X
Addendum #2	X	X	X	X	X
Addendum #3	X	X	X N/A	X	X
Alternate #1 (Bid Bond)	\$0.00	\$1,000.00	\$14.30	\$0.00	\$0.00
Alternate #2 (Payment & Performance Bond)	\$7,000.00	\$15,000.00		\$10,000.00	\$9,000.00
Lump Sum Bid	\$789,000.00	\$862,303.00	\$956,188.00	\$815,000.00	\$843,000.00
Bid Bond	5%	5%		5%	5%
Board of Directors	X	X	X	X	X
Non-Collusion	X	X	X	X	X
Qualification Questionnaire	X	X	X	X	X
Acknowledgment		X	X	X	X

I, Bobbi Matthews, certify that this bid tabulation is a true copy of the prices submitted by each bidder for the construction project shown above.

Albany Airport Authority Purchasing Department

 Bobbi Matthews
 Purchasing Agent

Sworn to before me this 23rd day of June, 2023

 Notary Public

JENNIFER A. MUNGER
 Notary Public, State of New York
 No. 01MU6246332
 Qualified in Schenectady County
 Commission Expires Aug. 08, 2027